



MADHYA PRADESH URJA VIKAS NIGAM LIMITED

(A Govt. of M.P. Undertaking) (ISO 9001:2008 Certified)

Urja Bhawan, Link Road No.2,

Shivaji Nagar, Bhopal (M.P.) INDIA

Phone :0755-2553595, 2767270, 2556245

Fax : 0755-2553122 email: cmpuvm@bsnl.in

Notice inviting applications for Engagement of Individual Consultants for Energy Efficiency & Management program under BEE support

MP Urja Vikas Nigam Ltd. (SDA) invites applications for engaging the full time consultants with outstanding record to join its team on contractual basis, to assist in implementation of various energy efficiency, management programme & Renewable Energy (RE) projects in the State of MP.

Number of Positions: *Three; details given in our website i.e. www.mprenewable.nic.in*

Terms of Employment: Services will be purely on contract basis and initially *applicant will have to undergo a three months contract as probation period and on successful completion of the same final* contract would be for a period of one year. The contract may be renewed on six monthly basis till a maximum period up to 31st March, 2017 i.e. co-terminus with the 12th plan. The Consultant will have to work in the MPUVN office on regular basis.

The interested applicants may forward their curriculum along with 2 passport size photographs and attested copies of certificates/mark sheets, giving complete details of their qualifications and experience with two references, up to 18/12/2015, to **MANAGING DIRECTOR MP Urja Vikas Nigam Ltd. Urja Bhawan Shivaji Nagar, Bhopal.**

Candidates from Government Departments/PSUs/ Autonomous bodies etc. should send their application through proper channel. State Designated Agency MP (MPUVN Ltd) reserves the right to relax the eligibility and other criteria in case of exceptionally outstanding candidates. Please super scribe the envelop with “**Application for Consultant Under Energy Efficiency & Management Programme**”

All other relevant details are provided in the website www.mprenewable.nic.in.

MANAGING DIRECTOR

Details on Qualification Requirement for Engagement of Manpower under BEE support for Energy Efficiency and Management

Manpower (Three numbers):

Minimum Educational Qualification Required

AICTE / Govt. approved Bachelor Degree in Engineering with minimum of 60% marks or equivalent grade in engineering degree examination and a minimum of three years work experience in energy efficiency or its conservation and energy auditing. The maximum age limit 35 years.

OR

Retired officers of Central Govt. or Autonomous Bodies, who had served as Deputy Secretary / Equivalent posts, subject to possessing a graduate degree and having a minimum of five years work experience in energy efficiency or its conservation and energy auditing. The maximum age limit 65 years.

Contract Amount: Consolidated amount – Rs.40,000/- per month (Including tax), with a provision of maximum increment of 10% upon renewal of contract, subject to satisfactory performance.

Scope of work

- Interaction with other Govt. Dept. / Organizations and Industries.
- Conduct state level awards.
- Identification of demonstration projects.
- Preparation of schemes & proposals for promoting energy conservation
- Implementation and monitoring support for different energy efficiency & renewable energy projects
- Verification and documenting capacity avoidance and energy savings realized
- Exploring new areas for implementation of energy conservation measures & renewable energy in the state of *MP*
- Finalization and vetting of Detailed Project Reports (DPRs) for energy efficiency & renewable energy projects
- Conducting field visits for implementation and monitoring of different projects.
- Organizing awareness campaigns, workshops, seminars for different sectors and general public
- Facilitating energy audit and investment Grade Energy Audit of industries and industry clusters, Urban and local bodies, irrigation and water pumping systems, sewage systems, street lighting systems, buildings, etc.
- Undertake activities as per the requirement of BEE as prescribed from time to time and extend necessary support for achievement of projected capacity avoidance as prescribed by SDA and any other activities, which are felt necessary for fulfillment of the role of SDA as prescribed under EC Act 2001.

Note:- Application under this category – The Envelope should be superscribed with "Application for Consultant under Energy Efficiency and Management Programme."

Confidentiality of data and documents

All Intellectual Property Rights (IPR) of data collected, as well as the deliverables produced for MPUVN, shall remain with MPUVN. All knowledge and information, which may be acquired during the assignment, shall be for all times and for all purposes, regarded as strictly confidential and held in confidence, and shall not be, directly or indirectly, disclosed to any person whatsoever, without the explicit written permission of MPUVN.

MPUVN Rights

MPUVN reserves the right to cancel this notice, and not to proceed in the matter, at any stage, accept or reject any or all applications, without giving any explanations, whatsoever.

Termination of Contract

MPUVN may, by way of written notice, terminate the contract under the following conditions:

- The consultant is unable to deliver the assigned support;
- Quality of the assigned works is not to the satisfaction of MPUVN;
- The consultant fails to meet the prescribed timelines assigned by MPUVN under the prescribed time period; and
- The consultant commits any material or persistent breach of its obligations under the contract.

Application Submission

The application is to be submitted in a sealed envelope which should be transcribed in the following manner:

“Application for Consultant Under Energy Efficiency & Management Programme”

To

Managing Director

M.P. Urja Vikas Nigam Ltd.

Urja Bhawan, Shivaji Nagar,

Bhopal – 462016

“Name of the Consultant”

- Last date of Receipt of Application: The applications shall be received latest by **18.12.2015 Till 5.00 PM** (Speed post shall reach by late evening) in above mentioned office.

- The Envelope shall contain the following documents:
 - Covering letter
 - CV as per attached format
 - Testimonial (self attested)
- Sealed envelope, along with the Covering Letter ,CV and desired testimonials, should be enclosed in Envelope and submitted in sealed form to the MPUVN within the specified time limit;
- The Consultant has the option of sending his application by courier/registered post/speed post or submitted in person, so as to reach at the designated address by the time and date stipulated. Application submitted by fax/ email shall not be considered under any circumstances. MPUVN shall not be responsible for any delay in receipt of Response. Any application received after the time and date for submission stipulated shall not be opened and entertained.
- No change or supplemental information to the Response already submitted will be accepted after the scheduled date and time of submission of Response. Notwithstanding the above, MPUVN reserves the right to seek additional information from the candidate, if found necessary, during the course of evaluation of Response; and
- If the envelopes are not closed and not superscripted as per the requirement, MPUVN will assume no responsibility for its misplacement.

Payment Terms:

- The selected consultant shall be paid consolidated remuneration of Rs. 40,000/- (Fourty thousand) per months, inclusive of service tax, any other tax and other charges. The payment shall be made on the basis of monthly bill produced by the consultant.

General

- The consultant shall be provided with office facilities and normal secretarial assistance.
- They shall be required to report for support on all working days and as and when asked for in exigency of work, on any other days.
- They shall be allowed leave at rate of 1 day per month.
- The payment shall be paid within 10 days time of submission of monthly bill.

Tentative format for CV

(Two Recent Photographs)

Name :

Date of Birth :

Nationality :

Permanent address :

Qualifications :

(Starting from High school, please attach certified copies of the documents in support of the qualifications)

Experience:

(Please give details of the experience with contact number of employers / authority along with certified copies of the documents)

Present occupation:

Specialization if any:

Master references- (Name, affiliation, position, contact number, email etc.)

1.

2.

Why you found yourself suitable for such assignment (limit: 100 words)

A note on Implementation of Energy Conservation Act-2001 (Limit: 200 words)

General Terms:

The roles expected from the manpower are:

- Interaction with other Govt. Dept. / Organizations and Industries.
- Conduct state level awards.
- Identification of demonstration projects.
- Preparation of schemes for promoting energy conservation
- Implementation and monitoring support for different energy efficiency & renewable energy projects
- Verification and documenting capacity avoidance and energy savings realized
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